



## राष्ट्रीय प्रौद्योगिकी संस्थान हमीरपुर

हमीरपुर (हि.प्र.) – 177 005 (भारत)

[ भारत सरकार शिक्षा मंत्रालय के तहत एक राष्ट्रीय महत्व का संस्थान ]

**NATIONAL INSTITUTE OF TECHNOLOGY HAMIRPUR**

**HAMIRPUR (H.P.) - 177 005 (INDIA)**

[An Institute of National Importance under Ministry of Education (Shiksha Mantralaya)]

### **MINUTES OF THIRTY SIXTH (36TH) MEETING OF FINANCE COMMITTEE HELD ON 09<sup>th</sup> MARCH, 2021 (TUESDAY) FROM 11.00 AM AT NITs TRANSIT HOUSE, 15-PANCHSHEEL MARG, NEW DELHI.**

The following members of Finance Committee attended the meeting:

- |   |   |                  |
|---|---|------------------|
| 1 | <b>Prof. Chandra Shakher</b><br>Professor Emeritus,<br>IDDC, IIT Delhi  | <b>Chairman</b>  |
| 2 | <b>Prof. Lalit Kumar Awasthi</b><br>Director,<br>National Institute of Technology Hamirpur,<br>Hamirpur (HP) – 177005   | <b>Member</b>    |
| 3 | <b>Sh. Dhananjay Singh</b><br>Deputy Secretary (IFD-HE)<br>Nominee of Joint Secretary & Financial Advisor (IFD),<br>Ministry of Education, Govt. of India, New Delhi. | <b>Member</b>    |
| 4 | <b>Sh. Madan Mohan</b><br>Additional Director General (Hr.Edu.)<br>Nominee of Additional Secretary (TE),<br>Ministry of Education, Govt. of India, New Delhi.         | <b>Member</b>    |
| 5 | <b>Dr. Y. D Sharma</b><br>Professor, Department of Mathematics,<br>National Institute of Technology Hamirpur,<br>Hamirpur (HP) – 177005.                              | <b>Member</b>    |
| 6 | <b>Dr. Yogesh Gupta</b><br>Registrar,<br>National Institute of Technology Hamirpur,<br>Hamirpur (HP) – 177005   | <b>Secretary</b> |

*Y. D. Sharma*  
09/03/21

The proceeding of 36th meeting of Finance Committee was started by Dr. Yogesh Gupta, Secretary with the permission of Chair. The outcome of the discussions and decisions are presented point-wise, as under:-

### **Part-I: COMMENTS, CONFIRMATION AND ATR ITEMS**

#### **FC/MIN/36/2021-03/01: Comments received after circulation.**

**DECISION:**

The Finance Committee noted that no comments were received on the minutes of 35<sup>th</sup> meeting of FC.

#### **FC/MIN/36/2021-03/02:- Confirmation of minutes of last meeting of FC.**

**DECISION:**

The Finance Committee confirmed the minutes of the 35<sup>th</sup> meeting held on 15/01/2021.

#### **FC/MIN/36/2021-03/03:-Action Taken Report (ATR) on the Minutes of previous meetings of FC.**

The item-wise ATR on the minutes of previous FC is submitted as under:-

S.N.	Item No.	Agenda	Decision of Last FC	Action Taken	Decision taken in 36 <sup>th</sup> FC held on 09/03/2021
1	<u>FC/32/2020-01/05</u>	To place replies to Audit-Paras as per list received at the finance section of MHRD.	The FC noted the action taken and directed to place the audit report in the next meeting of FC with updated status of each audit para. However, it is also desired that as per the MoE directive the complete status on the following points may be brought in the next meeting by agenda item: 1. Status of Court cases. 2. Status of Grievances 3. Status of Audit Paras	The decision of FC has been notified vide letter No.NIT/HMR/35 <sup>th</sup> FC MIN/ 2021/879-82 dated 29/01/2021 and status report on all three matters has been placed in "Reporting item" which may kindly be perused by the FC please.	The Committee apprised that the information regarding the Status of Court Cases has been placed in the BOG. Grievance status has been informed as NIL and further informed about the audit para's with submission that the SAR draft has been received from CAG office Chandigarh and there is nothing serious in any audit para.
2	<u>FC/34/2020-09/06</u>	Approval for writing off laptops issued to various faculty members & labs of NIT Hamirpur valuing	<i>The committee after deliberation on the matter, recommended the proposal of the Institute to donate (202) obsolete laptops to poor or needy students in</i>	The matter is under active process, and status report will be reported in next meeting of FC.	The FC noted the action taken.

		Rs.1,01,93,261/-	<p><b>Government Schools if they are in working condition. If Govt. schools in radius of 25 KM are not willing or accepting the Laptops, these may be distributed to needy students and even if still they are not taken by anyone, Laptops be write off @ Rs.100/-each.</b></p> <p><b>The 35<sup>th</sup> FC noted the action taken.</b></p>		
3	<u>FC/34/2020-09/07</u>	<p>Proposal for seeking financial approval for the procurement of 75 nos. laptops for faculty members amounting to Rs. 60,00,000/- (Rupees Sixty Lac) + (taxes extra as per Central Govt. norms) through Govt-e-Marketplace (GeM) along with inclusion of laptops/desktops &amp; digital writing pads as addendum to BOG decision No. BOG/38/2029-08/12</p>	<p><b>FC recommended the proposal to procure 75 No. of Laptops worth to Rs.60,00,000/- (Rs. Sixty Lac) + (Taxes extra as per Central Government Norms) through GeM along with inclusion of Laptops/Desktops &amp; Digital Writing Pads strictly as per provision contained in GFR-2017 &amp; other prevalent purchase procedures.</b></p> <p><b>The 35<sup>th</sup> FC noted the action taken.</b></p>	<p>The matter is under active process, and status report will be submitted in next meeting of FC.</p>	<p>The FC noted the action taken.</p>
4	<u>FC/34/2020-09/08</u>	<p>Re-establishing the Centre for Energy and Environmental Engineering</p>	<p><b>After detailed deliberation and perusal of agenda item in depth, the committee proposed and recommended that Institute may primarily constitute a committee of national renowned/experts, 3-4 in numbers in the area of Energy &amp; Environmental. The committee will go through infrastructural facilities, manpower, laboratory facilities, research publication, placement</b></p>	<p>As per decision of FC, New item No.FC/36/2021-03/05 is placed before FC.</p> <p>Hence, may allow to close the item from here.</p>	<p>The FC noted the action taken and allowed to close the item from here.</p>

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			<p><i>data of students, patents and scope/demand in the relevant area in the present scenario. After having the detailed report in all respect from the constituted committee, the Institute may submit its recommendations in the next meeting.</i></p> <p>The 35<sup>th</sup> FC noted the action taken and it was informed that a new item has been brought out.</p>		
5	<u>FC/35/2021-01/05</u>	Adoption of office Memorandum No. F.9/4/2020-PPD dated 12 <sup>th</sup> November, 2020 for reduction of performance security from existing 5-10% to 3% of the value of the contract.	The FC resolved to adopt the said OM dated 12/11/2020 in toto.	The decision of FC has been notified vide letter No.NIT/HMR/35 <sup>th</sup> FC MIN/ 2021/885-86 dated 29/01/2021 and matter may allow to close from here.	The FC noted the action taken and allowed to close the item from here.
6	<u>FC/35/2021-01/06</u>	Proposal for subscription of <u>YourDost</u> online platform for welfare of students of NIT Hamirpur and charging of its expenditure under student welfare fund	FC agreed to the proposal for a period of one year and desired that an agreement for a period of one year may be executed with the firm and extension if any shall be based on the performance of the firm and feedback from the students and other stakeholders. The chargeable head to this effect shall be from Student Welfare Fund.	The decision of FC has been notified vide letter No.NIT/HMR/35 <sup>th</sup> FC MIN/ 2021/887-88 dated 29/01/2021 and matter may allow to close from here.	The FC noted the action taken and allowed to close the item from here.
7	<u>FC/35/2021-01/07</u>	Approval for allowing stipend to M.Tech students in running departments including students of 5 <sup>th</sup> year Dual Degree Programme	<p><i>After detailed discussion by the FC, it was resolved in the matter as under:</i></p> <p>1. <i>Agreed to allow the stipend to the 5<sup>th</sup> year students of Dual Degree programme for the year 2020-21 out of regular GIA under 31.02 (Scholarship) Head.</i></p> <p>2. <i>Also agreed to allow the</i></p>	The decision of FC has been notified vide letter No.NIT/HMR/35 <sup>th</sup> FC MIN/ 2021/889-90 dated 29/01/2021 and matter may allow to close from here.	The FC noted the action taken and allowed to close the item from here.

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			<p>stipend to the M.Tech students of other running departments with the stipulation that regarding to physical verification of documents required for releasing of stipend or scholarship may either be got verified by the students themselves from the nearest NIT in concerned state and submit to NIT Hamirpur.</p>		
8	<u>FC/35/2021-01/08</u>	Mandatory inclusion of NIT Hamirpur under fully self-financed scheme of NCC and thereby charging of its expenditure to the Student Welfare Fund	<i>FC principally approved the proposal and allowed to be operated from the financial year 2021-22.</i>	The decision of FC has been notified vide letter No.NIT/HMR/35 <sup>th</sup> FC MIN/ 2021/891-92 dated 29/01/2021 and matter may allow to close from here.	The FC noted the action taken and allowed to close the item from here.
9	<u>FC/35/2021-01/09</u>	To place the request of the vendors regarding waiving-off of shop rent in view of covid-19 pandemic	<i>FC did not approved the proposal.</i>	The decision of FC has been notified vide letter No.NIT/HMR/35 <sup>th</sup> FC MIN/ 2021/893-95 dated 29/01/2021 and matter may allow to close from here.	The FC noted the action taken and allowed to close the item from here.

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11	<u>FC/35/2021-01/11</u>	Approval of "Innovation, Startup & Entrepreneurship Policy" to strengthen and to create innovation and startup fund culture so as to develop an environment of technical creativity and commercialization	<b><i>The FC while agreeing with the proposal in principle desired that the Institute may firstly evolves its exhaustive policy and submit in its next meeting.</i></b>	The decision of FC has been notified vide letter No.NIT/HMR/35 <sup>th</sup> FC MIN/ 2021/898-99 dated 29/01/2021. The exhaustive policy in the form of PPT is submitted before the Finance Committee for kind perusal/approval please.	The Committee approved the proposal in principle with the direction that the evaluation process should be robust and an expert committee should be constituted comprising of internal / external members of his /her expertise in the similar area. Further, financial assistance towards filing, publication, examination etc. to the inventor up to a maximum amount of Rs1,00,000/- or the actual cost whichever is less.
12	<u>FC/35/2021-01/12</u>	To place the proposal regarding approval of "Proposed	<b><i>The FC deliberated on the matter and resolved that being a matter of greater importance, the policy</i></b>	The decision of FC has been notified vide letter No.NIT/HMR/35 <sup>th</sup> FC MIN/ 2021/900-01	The Committee approved the proposal in principle

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		Intellectual Property Right-Policy, Procedure and Forms" to strengthen and catalyze the R&D base, protection for intellectual creation to provide an environment of intellectual creativity and commercialization of institute.	<b>on the matter which is devised by the Institute be presented in PPT form and may submit in its next meeting.</b>	dated 29/01/2021 The exhaustive policy in the form of PPT is submitted before the Finance Committee for kind perusal/ approval please.	
13	<u>FC/35/2021-01/13</u>	To place the item regarding fund requisitions for purchasing of books, e-books, journals, e-journal, furniture etc. under (capital expenditure) head-35 and AMC, Turnitin and other misc. expenses under General Grant Head.	<b>FC agreed for the item proposed under the agenda item except Turnitin from next financial year. It was also advised to use the software "URKUND" instead of Turnitin.</b>	The decision of FC has been notified vide letter No.NIT/HMR/35 <sup>th</sup> FC MIN/ 2021/902-03 dated 29/01/2021 and matter may allow to close from here.	FC noted the action taken and allowed to close the item
14	<u>FC/35/2021-01/14</u>	Regarding TA/DA rules for the outsource skilled & un-skilled staff including driver / cleaner	<b>The FC deliberated the matter and resolved that since the drivers/ cleaners are being engaged through outsource means, therefore the Institute may form an agreement or incorporate the condition indicating therein TA/DA, overtime, night half allowance etc. to be allowed to the outsourced drivers in the outsourcing document/tender itself.</b>	The decision of FC has been notified vide letter No.NIT/HMR/35 <sup>th</sup> FC MIN/ 2021/904-05 dated 29/01/2021 and matter may allow to close from here.	FC noted the action taken and allowed to close the item.
15	<u>FC/35/2021-01/15</u>	Placement of minutes of 29 <sup>th</sup> meeting of Building Works Committee for	<b>FC took a note on the minutes of 29<sup>th</sup> BWC and desired that such items that has financial implications be brought as separate agenda.</b>	The decision of FC has been notified vide letter No.NIT/HMR/35 <sup>th</sup> FC MIN/ 2021/906-08 dated 29/01/2021 and matter may allow to	FC noted the action taken and allowed to close the item.

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		consideration/ratification/recommendation to BOG.		close from here.	
16	<u>FC/35/2021-01/16</u>	To place the item regarding tentative estimate amounting to Rs.90,00,000/- for purchasing of sports items/fixtures/gym for male & female/furniture's articles for operational of newly constructed "Students Activities Centre"	<i>Due to paucity of time, FC deferred the item for next meeting.</i>	As per decision of FC, The matter is placed as New item No.FC/36/2021-02/07  Hence, matter may allow to close from here.	FC noted the action taken and allowed to close the item.
17	<u>FC/35/2021-01/17</u>	Approval of "Proposed Guidelines for Undertaking Sponsored Projects and Collaborations" for smooth execution of Research Project(s).	<i>Due to paucity of time, FC deferred the item for next meeting.</i>	As per decision of FC, The matter is placed as New item No.FC/36/2021-02/08  Hence, may allow to close the item from here.	FC noted the action taken and allowed to close the item.
18	<u>FC/35/2021-01/18</u>	To place the proposal regarding exemption of some fee for the current semester of UG/PG students in view of the covid-19 pandemic	<i>FC resolved for the exemption in Semester fee as proposed in the agenda item for the current semester (Jan, 2021 – May, 2021) as has been agreed in the preceding semester.</i>	The decision of FC has been notified vide letter No.NIT/HMR/35 <sup>th</sup> FC MIN/ 2021/909-10 dated 29/01/2021 Hence, may allow to close the item from here.	FC noted the action taken and allowed to close the item.
19	<u>FC/35/2021-01/19</u>	Agenda item no. BOG/MIN/42/2020-09/17 inter-alia regarding the proposal for re-establishing/starting of the Centre for Energy and Environmental	<i>FC deferred the item for next meeting.</i>	As per decision of FC, The matter is placed as New item No.FC/36/2021-02/05  Hence, may allow to close the item from here.	FC noted the action taken and allowed to close the item.

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		Engineering			
20	<u>FC/35/2021-01/20</u>	To place the proposal for establishment of Department of Design at NIT Hamirpur	<i>FC deferred the item for next meeting.</i>	As per decision of FC, The matter is placed as New item No.FC/36/2021-02/06 Hence, may allow to close the item from here.	FC noted the action taken and allowed to close the item.

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**PART – II RATIFICATION & REPORTING ITEMS**

**FC/MIN/36/2021-01/04**

- |                       |      |
|-----------------------|------|
| A. Ratification Items | None |
| B. Reporting Items    | None |

**PART-III NEW ITEMS**

**FC/MIN/36/2021-03/05**

**INTER-ALIA REGARDING THE PROPOSAL FOR RE-ESTABLISHING/STARTING OF THE CENTRE FOR ENERGY AND ENVIRONMENTAL ENGINEERING.**

**DECISION: The Committee principally agreed with the proposal with direction that the matter be put up in next meeting with a detailed exhaustive plan which consisting of (i) Option will be given to the faculty of the Institute for their willingness to work in Centre (ii) Additional manpower requirement accordingly has to be worked out (iii) Existing labs with details of equipments (iv) New Labs to be established with details of equipments and its tentative cost along with the space requirement for the establishment of new labs.**

**Further, Finance Committee has suggested to search a leader in the field of energy from NIT / IITs who can join the Centre for Energy and Environmental Engineering and who can impart or extend the expertise in establishing the Centre in the field of Solar Energy, Wind Energy, Hydro Energy etc.**

**FC/MIN/36/2021-03/06**

**TO PLACE THE PROPOSAL FOR ESTABLISHMENT OF DEPARTMENT OF DESIGN AT NIT HAMIRPUR**

**DECISION: The Committee approved the proposal with suggestion that name of the department be treat and changed as "Department of Industrial Design" in place of Department of Design.**

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**FC/MIN/36/2021-03/07**

TO PLACE THE ITEM REGARDING TENTATIVE ESTIMATE AMOUNTING TO RS.90,00,000/- FOR PURCHASING OF SPORTS ITEMS/FIXTURES/GYM FOR MALE & FEMALE/FURNITURES ARTICLES FOR OPERATIONAL OF NEWLY CONSTRUCTED "STUDENTS ACTIVITIES CENTRE".

**DECISION:** The Committee approved the proposal with the direction that procurement has to be made on GeM after adhering all the provisions containing in GFR-2017 related to procurement.

**FC/MIN/36/2021-03/08**

APPROVAL OF "PROPOSED GUIDELINES FOR UNDERTAKING SPONSORED PROJECTS AND COLLABORATIONS" FOR SMOOTH EXECUTION OF RESEARCH PROJECT(S).

**DECISION:** Finance committee approved the proposal in principally with the following direction

1. A timeline policy has to be incorporated and the endorsement certificate to be issued by the Dean(R&C) within 07 days of receiving of the project after completing all the codal formalities. In case of urgency, the proposal should be endorsed by Dean(R&C) within 03 days.
2. Recruitment under project is to be completed within 45 days of the receiving of the proposal / requirement by the concerned P.I in the O/o Dean (R&C).
3. Procurement under project has to be made strictly either on GeM or as per the provision containing in GFR-2017.

**FC/MIN/36/2021-03/09**

APPROVAL FOR CLOSING THE PROJECT ACCOUNT-I AFTER TRANSFERRING THE BALANCE AMOUNT OF THE ACCOUNT INTO INSTITUTE CORPUS FUND

**DECISION:** The Committee approved the proposal for the closing the project Account-I and for the transferring of amount into the Institute Corpus Fund. Further, if the funding agency requested for its refund in future then the same be considered by the Institute.

*Yogesh Gupta*  
{ Dr. Yogesh Gupta } 18/03/21  
Secretary (FC)